
**MICHIGAN LAW ENFORCEMENT OFFICERS
MEMORIAL MONUMENT FUND COMMISSION**

Meeting Minutes of February 12, 2015

Meeting No. 73

CALL TO ORDER: The meeting of the Michigan Law Enforcement Officers Memorial Monument Fund Commission was opened by Kathy Cole at 1:10 p.m. in the Hollister Building, 6th Floor Conference Room.

Members Present: Kathy Cole, Lin Emmert, John Szczubelek, Diane Philpot, Howard Ryan, Dane Hengesbach and Kerri Droste

Guests: David Milling, Joel Gordon and Mike Garvaglia

1. Review of Meeting Minutes: November 13, 2014

Kathy Cole requested a motion to approve the meeting minutes of the November 13, 2014 meeting. Motion made by Diane Philpot to approve minutes and seconded by Lin Emmert. MOTION CARRIED.

2. Financial Update

No major expenses or donations to report.

3. GCSI Update

Mike Garvaglia emphasized the need for the Commission to follow through on the Schostak fundraising efforts. The Commission agreed May (during police week) would be a great opportunity but the Commission would need to get moving on this due to the tight timeframe. Lin suggested pursuing this effort with only the Applebee's (64 restaurants) to make it more manageable. The Commission could also focus on high density areas such as Detroit. This is up to the Commission to set up and coordinate. John recommended the Commission meet with Schostak on their terms. John and Diane will arrange and attend the meeting on behalf of the Commission. Mike Garvaglia recommended that the Commission voice their concern at the meeting that they may not have enough volunteers and to determine if representation is in fact needed at each restaurant.

The Commission cannot pay for GCSI's services out of the match funds. Only from monies actually earned. The contract expired December 2014. A contract extension through September 2015 was discussed. GCSI is willing to work with the Commission to work out a flexible billing schedule. Rate would remain the same as original contract. If approved, John will work on a continuing agreement with GCSI.

4. Fundraising Efforts

Donor incentives such as plaques, sidewalk bricks, panels, kiosk, etc. were discussed. Need to determine what, if anything (given State of Michigan laws and

statutes regarding onsite donor acknowledgements), can be offered to donors. Who grants approval from the State of Michigan? Need to determine levels for recognition. \$25,000 or less seems to be the max being discussed in terms of lump sum donations. Joel Gordon offered to look at appropriate channels within DTMB and John Szczubelek from the Attorney General's Office for the A.G.'s office.

John will also look at what point do we discuss with the Legislature a potential for the match rollover?

Kathy continues to work with Auto Owners on a potential donation.

It was suggested the Mott Foundation be contacted. They are very Civic minded. Diane will send an email to a contact she has to pursue this.

Lin may have some extra monies from a monument being built to honor her son. It has been indicated that extra money earned from this endeavor may come to the Commission for the monument in Lansing.

Joel Gordon mentioned some recent donations from community foundations. Joel will provide the Commission with contact information.

Kathy and Lin talked with some vendors at a recent event. Quicken Loans gave Kathy information to pursue a donation. Also she made a contact through GM. Kathy will pursue these possibilities as well as others local here in Ingham County.

David Milling offered to contact the director of the Kalamazoo Library regarding a match that was provided on that project. David also offered to call the Upjohn Company.

5. Design and Construction Update

Joel Gordon provided the Commission a synopsis of the proposal from David Milling Architects. The proposal has been modified to only put under contract what monies are available. Joel recommended consideration be given to request DTMB/Design and Construction Division (DCD) to enter into a contract with David Milling Architecture for \$181,101.20. Proposal includes scope, team, etc. Recommendation is for the Commission to review and prepare a contract for consideration for David Milling to enter into contract with sub-contractors. That money would be encumbered and would not be returned. The Commission was asked to approve the dollar amount, (using the contract generated by the Attorney General's Office implemented by DTMB/DCD using the State standard), and also approve entering into a contract with David Milling Architecture. The Commission asked for a few days to review the contract. Commission review comments need to be sent to Joel Gordon by Friday, February 20th at gordonj1@michigan.gov

The following resolution was unanimously approved:

Be it resolved that this Commission approves the proposed professional services

contract submitted by David Milling Architects on February 5, 2015 and modified February 11, 2015, in the amount of \$181,101.20, and recommends that it be submitted to the Director of the Department of Technology, Management and Budget Design and Construction Division, for approval.

Be it further resolved that this Commission may convene for the purpose of reconsidering this approval, on February 19, 2015.

6. Motion suggested for adjournment by Kathy Cole. Motion made by Lin Emmert and seconded by Diane Philpot. MOTION CARRIED and meeting adjourned at 3:10 p.m.
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