

**MICHIGAN LAW ENFORCEMENT OFFICERS
MEMORIAL MONUMENT FUND COMMISSION**

Meeting Minutes of March 2, 2017

Meeting No. 94

CALL TO ORDER: The meeting of the Michigan Law Enforcement Officers Memorial Monument Commission was opened by Lin Emmert at 1:21 p.m. in the Ottawa Building, Upper Level, Conference Room 5.

Members Present: Katy Sherwood, Mary Johnson, Lin Emmert, Ken Rochell, Diane Philpot, John Szczubelek, Mary Johnson, Howard Ryan, Dane Hengesbach and Kerri Droste

Guests: Dave Hiller FOP; Joel Gordon, DTMB

1. Review of Meeting Minutes:
Lin Emmert requested a motion to approve the meeting minutes of the January 12, 2017. MOTION CARRIED.
2. Financial Update:
Financial statement was reviewed by the Commission.
3. Chairperson Selection:
Lin Emmert made a recommendation that John Szczubelek be named as the Commission Chair. Motion made by Diane Philpot to nominate John Szczubelek as Chair of the Michigan Law Enforcement Monument Fund Commission, seconded by Mary Johnson. MOTION CARRIED.
4. Thank You Letters/Letterhead:
Will be prepared for John Szczubelek's signature. Kerri will work with John, the new Chair, to obtain his signature as the thank you letters are prepared.

Updated letterhead is needed. Kerri will provide Commission a draft revision for sign off of letterhead and will place the order with DTMB Print and Graphics. Kerri will get with Dave Hiller.
5. Coins/eStore Orders:
Kerri will submit eStore orders to Lin and Mary to distribute coins as requested.
6. 8 Point:
Meeting requested between 8 Point and Dave Hiller to discuss multiple fundraising efforts.
7. Project Estimate:
Joel Gordon walked the Commission through the project estimate.
8. Delta Dental Letter of Agreement:
Signage on the site: The State's stance of advertising on State of Michigan property- There is a process to determine what can be done. Joel Gordon has asked the question and is working to get answers regarding signage and the kiosk on the site. Potential for business/company name without logo. Ongoing effort that Joel is working on and he will

be reaching back out to Delta Dental for further discussions. Determinations on this need to be made before the Letter of Agreement can be signed by the Commission.

9. Lezotte Miller/Marketing Update:

Dave Hiller provided an update. A promotional video has been created and viewed by the Commission. New brochures have been developed as well.

10. Fundraising Ideas:

Lin discussed some potential companies/corporations that were suggested from attendees at the conference she and Mary attended.

11. Officer Criteria:

Suggestion was made to create a small Committee to review the officers for inclusion for the Memorial. John will begin with the database, starting with the list of the 590 officers currently compiled. Criteria needs to be developed/finalized.

12. Social Media:

Andrew Belanger, the Statewide Digital Content Administrator for DTMB requested that the Commission's Facebook Page have socialmedia@michigan.gov added as an account Admin and the page owner be the "State of Michigan" under the State of Michigan's social media policy. With the Commission being a Type II agency under DTMB, the commission has complied with this request. DTMB's Departmental Social Media Administrator, Christyn Herman has been added as a backup admin under the policy.

13. Upcoming Events:

Candle Light memorial at Capitol: May 1st.

FOP/Muskegon: May 14 - Memorial Service on the 17th.

Cops on the Run: June 17th. Will visit the Memorial Site. Kerri will fill out the Events Application.

MACP: June 25-26 and Shanty Creek. Lin can attend.

If anyone knows of local memorial services being held, get those to Mary for posting.

14. Monument - Display Options:

Joel is going to discuss with Facilities staff. Will determine where the monument can be displayed.

15. Resolution Recognizing Kathy Cole Brown:

John requested a motion to approve the resolution. Motion made by Lin Emmert to approve the resolution. Diane Philpot seconded the motion. MOTION CARRIED. John will extend an invitation to Kathy for the April meeting.

16. April Meeting:

Kerri will not be in attendance. The Commission will need a recording secretary as well as a State employee to sign the Commission members into the Ottawa building.

Motion for adjournment made by John Szczubelek and seconded by Lin Emmert. MOTION CARRIED and meeting adjourned at 3:05 p.m.