

Meeting Minutes of April 12, 2007

Meeting No. 22

The meeting was called to order at 1:05 p.m. in the OPS Conference Room, of the Mason Building.

Members present: Kathy Cole, Tom Furtaw, Richard Darling, Jim Niewiek, Jim Salo, Lin Emmert, Diane Philpot

DMB staff present: Vivian Grinnell, Karen Deering, Robert Hall

Guests: Bonnie Greenspoon & Claude Furrow representing David Milling Architects

1. Review of Meeting Minutes from February 8, 2007
  - Changes suggested by Lin Emmert: on Page 2; delete information in last sentence following \$500.00. Also on page 3; second bullet, delete the word “entire” and the sentence immediately following [3<sup>rd</sup> week in June].
  - Jim Salo made motion to accept minutes, with changes, Jim Niewiek seconded. MOTION CARRIED.
  - Kathy Cole submitted money that Lin had collected and gave it to Vivian.
  
2. Contract Update – Bob Hall
  - The contract between the State of Michigan and David Milling Architects is currently being processed. It may take up to one month to be finalized, per Bob Hall.
  
3. David Milling Architects
  - Bonnie presented the new, revised verbiage / text that would be used for the display board. The Commission reviewed the text and suggested changes as follows:
  - Richard Darling suggested that the verbiage on line 6, be changed from [regrettable “killings”] to read [regrettable “sacrifices”] will not cease. All present were in agreement.
  - There was an unveiling of the memorial mock-up! A sketch was also presented to each member of the Commission and Bonnie went over each detail; explaining the height of the brick wall, the lettering on the wall would be raised, stainless steel letters, the logo would also appear on the wall, the donor names and book would be located in the recessed area with a ledge that would slope downward slightly. Much discussion followed, with many inquiries: could colored (blue) lighting be installed to reflect on the wall area, why 8 ft. wall height vs. 6 ft. wall height, what donation amount constitutes “major donors”, should names be located in more than one area or centrally located, etc. All agreed, that donor’s names should appear on the wall **only**, not on benches or in other locations, so as not to detract from the memorial.
  - The Commission agreed that the smallest contribution denomination engraved on the wall would be in the amount of \$100,000.00. Motion made by Jim Salo, seconded by Diane Philpot, MOTION CARRIED.

- A Commission member raised the question - would the City of Lansing require and/or allow for the variance to put up the 8-foot wall? It may come down to the Commission having to articulate why it's important to have the
  - 8-foot wall there. Somebody must check on the ordinance. Tom Furtaw volunteered to check on the variance, but DM Architects stated it would take them just a few minutes to pull it up on-line and review the City ordinances. They also indicated they have gone before other City councils on previous projects, so it wouldn't be a problem if that becomes a requirement of this project.
  - Tom Furtaw made a motion to check with the City of Lansing on the variance and to move forward immediately for approval, Lin Emmert seconded, MOTION CARRIED.
  - Commission suggested that the State of Michigan Seal also be engraved into the granite of the monument so as to acknowledge ALL donors who contributed toward the building of this memorial. It would represent this was a collaborative effort of all the people in the State of Michigan joining together.
  - Bonnie stated that she had spoken with Guardian Glass, located in Northville, Michigan, and the product required for this type of project with a 4-inch layered glass, would have to be manufactured outside the State of Michigan due to the thickness of the panels.
  - Bonnie will try to get a sample of the 4-inch glass panel from Guardian Glass.
  - Bonnie and Claude will also attempt to find "appropriate scale people" to use in the model to give an idea of the size of the panels.
4. Financial Update  
Dane was unable to attend this meeting but gave copies of the updated financial report to Vivian to distribute to all Commission members. He indicated that the donor form had been sent to Jim Orlando and it is on the website and the coin is on the e-store, located under *patches and mugs*. Unfortunately, Tom Weston, who Dane was working with to redesign the e-store, took another position, so Dane is attempting to find another resource.
5. Publicity  
➤ Kathy Cole did drop off a MLEOM mug to WILX-TV. Karen Deering will call and follow-up with WILX to determine if they have all the required information.
6. Line-of-Duty Death Criteria  
➤ Lin handed out another "DRAFT" of the Line-of-Duty language for review by the Commission. Some discussion followed and Tom Furtaw volunteered to draft the document using statutory language. This item tabled until the next meeting.
7. Public Exhibition - Vivian  
➤ Vivian checked with the Michigan Library and Historical Center. The Commission may exhibit or display all of the memorial monument design entries that were submitted for the competition, during Police Week, May 13-

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19<sup>th</sup>. MLHC people will set up the display, but a Commission member must take it down by May 19<sup>th</sup>. Kathy Cole volunteered to take the display down on that date at 10:00 a.m. Lin will publish this exhibition information on the website, and Vivian will work on publishing a press release.

8. Next Steps

- Kathy Cole requested permission to use the design logo on tee shirts for a benefit golf outing. Lin made a motion for permission to use the design logo on tee shirts and to sell the tee shirts at the benefit, Diane Philpot seconded, MOTION CARRIED.
- Kathy ordered 3 cases of mugs and needs more.
- Lin stated that the Chiefs are having their FOP conference on June 18<sup>th</sup> & 19<sup>th</sup> of 2007. It will cost \$288.00 for a booth to display all of the Commission mugs, coins, the memorial design model and board, brochures, etc. and she wants to stay overnight since the conference starts at 8:00 a.m.
- Kathy Cole also indicated she has the Sheriff's conference on June 10<sup>th</sup>–12<sup>th</sup> at Crystal Mountain this summer and would also like to set up a booth.
- A motion was made by Lin Emmert for Commission members to attend various conventions and solicit for funds on behalf of this Commission to pay for overnights and booths, motion seconded by Diane Philpot, MOTION CARRIED.
- Vivian checked with Monique Field regarding expiring appointments for current Commission members, to determine how this should be handled. Monique suggested that the Commission send a letter to Governor Granholm, requesting an extension of these appointments.
- Vivian got the proofs back on the business cards from Print & Graphics. All of the information was printed on one side, instead of front and back, as requested. She sent them back with the corrections and the business cards should be ready very soon.
- Diane Philpot will continue her work on developing the brochure.
- Lin Emmert will continue her work on the Power Point presentation.
- Tom Furtaw will research references to God or religious quotes being carved on the wall of the monument.
- The Commission agreed the monument would say "Michigan Law Enforcement Officers Memorial" and not include the word "Monument." That is implied by the monument itself.
- A motion to order 25 boards @ \$25.00 each from David Milling Architects, [with a one-time \$75.00 set up fee], was made by Lin Emmert, seconded by Jim Salo, MOTION CARRIED.

Motion to adjourn at 3:10 p.m. made by Kathy Cole, seconded by Diane Philpot. MOTION CARRIED.

**Next Meeting: Thursday, May 10th @ 1:00 p.m. in the  
Stevens T. Mason Building – EOC Conference Room**