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**MICHIGAN LAW ENFORCEMENT OFFICERS  
MEMORIAL MONUMENT FUND COMMISSION**

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Meeting Minutes of May 14, 2009

Meeting No. 37

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Kathy Cole, chair person, called the meeting to order at 1:05 p.m. in the OPS Conference Room, at the Mason Building, Lansing, Michigan

Members present: Kathy Cole, Jim Niewiek, Lin Emmert

DMB staff present: Kerri Droste, Dane Hengesbach, Karen Stone

1. Approval of Meeting Minutes from April 9, 2009  
Motion to approve the minutes was made by Lin Emmert, seconded by Kathy Cole. MOTION CARRIED.
2. Financial Update  
Dane distributed a copy of the Financial Report as of May 8, 2009, and summarized the financial activity for the Commission. Dane stated that \$17,201 was received this month through the tax check-off box with no expenses incurred. The tax check-off box contributions total \$54,360.00, so far with possibly another small contribution in May. Kathy Cole presented Dane with \$150.00 from the LCC run last year. The money was in their safe and just given to Kathy when she made an inquiry. Current fund balance stands at \$92,965.00.

Kathy did inquire about any outstanding payments due to the architect firm, and was assured there is nothing due until the project begins. Kathy has been in touch with David Milling Architects and keeps them apprised of the memorial status.

The Commission asked for clarification on *what* is required to continue the tax check off box. It is Dane's understanding that MLEOM must receive contributions in the amount of \$100,000 each year. It is unclear what occurs if you don't meet that target. Richard Darling was going to research this particular legislation but was not in attendance at this meeting.

The Commission members will work on developing more contacts with the larger tax preparers (for next year). Most of these businesses are receptive and supportive of this cause and allow the members to leave flyers and MLEOM brochures for their customers. This will help to assure the \$100,000 contribution goal is achieved! The members also plan to collaborate with **ALL** police agencies for newsletter notification, conference handouts, and use all possible resources to increase the tax check off contributions next year!

3. Update – Governors Appointments  
Kathy received a confirmation letter from the Attorney General's office indicating they have officially appointed John Szczubelek to the Commission to replace Tom Furtaw. Kerri will add his name and contact information to the Commission roster and she will also forward his e-mail address to Kathy Cole, so Kathy can forward the MLEOM meeting dates to Mr. Szczubelek. Hopefully he will be able to attend the June 11<sup>th</sup> meeting.

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Kerri stated she has made numerous requests to the Governor's office regarding a replacement for Jim Salo, but has not gotten any response to those requests.

4. Update Contact Information for Commission Members

Kerri provided an updated roster of Commission member's names, phone numbers and e-mail addresses. She will add John Szczubelek's information and bring an updated roster to the next meeting. Kerri will also bring the seven (7) poster boards that she has with the memorial graphic on them, for Lin and Kathy to use at the upcoming conferences.

5. Citizen Bank Update

No updates per Kathy. She will check with Diane Philpot to see if Diane was able to speak with anybody at Citizens Bank.

6. Monument Case Update

Kerri stated that Design & Construction, in conjunction with our carpenter crew, have strong concerns about vandalism if the memorial model is put on display. Dane stated that the Vietnam Memorial expenses have been high to cover vandalism of this (existing) memorial. The Commission unanimously agreed that this idea be disregarded for the following reasons: the costs of construction obtained for the weather-proof acrylic cover and the base were not cheap, the upkeep and vandalism concerns, and the "virtual access" of the model and how people would gain access to actually see it. The scale of the model is small and wouldn't garner the same attention as a sign that you could see from the road as you drive by the site.

Jim Niewiek suggested using a poster or sign that would be compatible and complementary with the existing sign that says: "**Fundraising in Progress**" with the website and the memorial graphic from Print and Graphics. Dane checked to determine who did the original sign, and the company name was "Custom Signworks Plus, Inc. on Cedar Street, in Lansing. Kathy Cole will meet with the owner to discuss costs for a second sign, and will update us at the next meeting. Kerri will check with Bob Hall to determine a price for lighting (solar options available?) or spotlight style lighting. Dane stated that the Commission would have to incur monthly utilities for lighting if not solar powered.

7. License Plate "Cover"

Jim Niewiek got samples of license plate covers for .59 each, (for an order of 1,000). The Commission agreed to order 2,000 of them; Jim will check to see if the company would consider waiving the \$85.00 set-up fee, since they are doubling the original order request. Jim will update members at the next meeting.

The website will appear on the top section of the plate with MLEOM on the bottom section, with the ribbon graphic. Dane will get in touch with Dan Stiles from Print and Graphics to get the memorial logo. These plate covers will be white in color with blue lettering and ribbon emblem. Members will take these to the four (4) upcoming police conferences for distribution.

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Discussion followed regarding charging \$3.00 for each plate cover, or getting free advertising and giving them away at no cost, or possibly using a "donation box" at the conferences so attendees can have either option. Another suggestion was to sell the plate covers on the website for \$5.00 each. Costs issue taken under advisement until the next meeting.

Motion made by Kathy Cole for Jim Niewiek to order 2,000 license plate covers, costs not to exceed \$1,500.00. Lin Emmert seconded the motion. MOTION CARRIED. Jim will place the order thru Auto Dealer Designs, and Dane will check to determine if this company is an existing registered Michigan Vendor. If not, Dane will fax the appropriate form required directly to the company and he will get them registered. Kathy will contact Dan Stiles from P & G and he will forward the graphic/logo directly to the dealer.

8. Update of Subcommittee

John Buczek, Ray Beach and Kathy Cole held a conference call and concluded that they would schedule a meeting and bring their compiled lists of the individuals they think should be on this fund raising subcommittee. Kathy will call and set up a lunch date immediately after John & Ray return from Washington D.C. Kathy will provide an update of the subcommittee status at our next meeting.

9. Next Steps

- Kathy will schedule a lunch meeting soon with John and Ray.
- Lin will be attending the one day conference for the MACP on June 29<sup>th</sup>.
- Kathy will be attending the MSA Conference on June 6<sup>th</sup> & 7<sup>th</sup>.
- Kerri will check with Dan Stiles to order 12 more poster boards with the ribbon logo on them.

Motion made by Kathy Cole to order 12 more poster boards, seconded by Jim Niewieck. MOTION CARRIED.

Meeting adjourned at 1:45 p.m.

**Next Meeting: Thursday, June 11 @ 1:00 p.m. in the  
Stevens T. Mason Building – OPS Conference Room**