
MICHIGAN LAW ENFORCEMENT OFFICERS MEMORIAL MONUMENT FUND COMMISSION

Meeting Minutes of June 10, 2010 Meeting No. 45

Kathy Cole called the meeting to order at 1:10 p.m. in the OPS Conference Room of the Mason Building.

Members present: Kathy Cole, Diane Philpot, Lin Emmert, John Szczubelek, Jim Niewiek, Richard Darling

DTMB staff present: Kerri Droste, Karen Stone, Dane Hengesbach

1. Review of Meeting Minutes from May 13, 2010
Kathy moved for motion to approve meeting minutes; motion made by Jim Niewiek and seconded by Lin Emmert. MOTION CARRIED.
2. Financial Update
 - Dane distributed a copy of the Financial Report as of 5-31-10, and reviewed the financial activity for the Commission. Dane stated that not much has changed. The tax revenue is way down from this time last year.
 - Diane Philpot gave Dane \$1,540.00 from the Rifle Raffle event. She also provided the Commission with a list of contacts she made while at this event. She stated she ran out of license plate covers, she handed them all out at this event and requested more.
 - Kathy Cole provided Dane with over \$4,000 from the Warthogs outing!
3. Donovan and Smith Sales Presentation Kit (Kathy)
 - Kathy stated that she has not yet met with Lisa, and recommended that we continue the contract with D & S and have them work on the Sales Presentation Kits for the corporate donations. She suggested extending the contract for another 90 days for both Donovan & Smith and Bruce Walker to allow for collaboration on the corporate donations.
 - Kathy suggested researching the possibility of a direct mailing with address labels. (The Commission specifically discussed the nice ones sent out recently by the Disabled American Vets, which included awesome book markers, flags, very colorful and patriotic address labels, etc.) Kathy suggested perhaps D & S could research the same type of direct mailing for the Commission, using the MLEOM logo, flags and any other photos relating to law enforcement. Kathy will obtain some estimates from D & S on what this type of direct mailing may cost. Kathy will inquire if there is any way to determine what type of money the DAV made off this type of mailing.
 - Kerri gave Kathy the DVD's form Donovan and Smith, since Kathy was not present at the last meeting and would like them to use for future presentations and events.
 - Kathy stated that she did not have any photos from the Warthogs event, for posting on the website or Face book page.
4. Bruce Edward Walker Contract Update (Dane)
 - There was much confusion regarding the State contract process. Dane stated that the main concern Business Services Administration (BSA)/Purchasing has is if the Commission needs to follow State policy and

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- send this out for bid. Dane stated he thought the actual contract was currently with Tony DesChenes, and it will then go to Sergio Paneque, the Director of Business Services/Purchasing.
- John Szczubelek discussed the DMB Act and referenced item (4) of his handout. What is the actual cost of the contract? You cannot competitively bid without a contract dollar amount total. Since Mr. Walker's contract indicates a 7.5 (percentage) of donations collected, this figure is unknown.
 - Time is of the essence in moving this forward expeditiously. The Commission cannot afford to have this held up in red tape. Discussion ensued regarding how they could ask for BSA to meet our deadline?
 - Motion unanimously approved for resolution to be drafted by MLEOM made by Lin Emmert, and seconded by Jim Niewiek. MOTION CARRIED.
 - John Szczubelek immediately drafted a *Resolution for Contract Consideration and Approval* to be sent to Sergio Paneque, Senior Deputy Director of BSA, with a request to expedite ASAP clarifying the urgency. The memorandum was signed by each member of this Commission. Kerri will make sure that it gets to Natalie Spaniolo in Financial Services and to Sergio Paneque in BSA for expedited, favorable consideration due to critical time factors involved with this contract.
5. Citizens Bank Update
- Diane Philpot stated that she is still playing phone tag with her contact at the bank. There are still no dates or commitments; therefore she will not order any window stickers until she has more specific information.
 - Diane stated that she had a great experience for two days at the Rifle Event and met Bill Hammers, from West Bloomfield. He is a good contact and offered a booth for free at the MTOA Meeting in Lansing on Tuesday, 5-16-10.

Meeting adjourned at 2:20 p.m.

**Next Meeting: Thursday, July 8th @ 1:00 p.m. in the
Stevens T. Mason Building – OPS Conference Room**