
MICHIGAN LAW ENFORCEMENT OFFICERS MEMORIAL MONUMENT FUND COMMISSION

Meeting Minutes of July 8, 2010 Meeting No. 46

Kathy Cole called the meeting to order at 1:10 p.m. in the OPS Conference Room of the Mason Building.

Members present: Kathy Cole, Lin Emmert, John Szczubelek, Jim Niewiek
DTMB staff present: Kerri Droste, Karen Stone, Dane Hengesbach

1. Review of Meeting Minutes from June 10, 2010
Kathy moved for motion to approve meeting minutes from June; motion made by Jim Niewiek and seconded by Lin Emmert. MOTION CARRIED.
2. Financial Update
Dane distributed a copy of the Financial Report as of 6-30-10, and reviewed the financial activity for the Commission. Donations have increased some, and the June check off total is \$394.00.
3. Direct mailing Estimates (Kathy)
This item was tabled.
4. Bruce Edward Walker Contract Update
 - Brief recap by John Szczubelek regarding the contract issues with Business Service (Purchasing) and the decision reached. The Commission has been advised by an authorized representative of the DTMB that the Michigan Law Enforcement Officers Memorial Monument Commission may enter into a contract for the purpose of procuring fundraising services to raise funds for the MLEOM monument.
 - John Szczubelek had a *draft* copy of the contract/resolution which included some empty blanks to be filled in by the Commission. The contract was reviewed item by item with the Commission members. Changes were made to items #2, 4, & 9 and then signed by Bruce Edward Walker and Kathy Cole. On page three, "Exhibit A" the contract blanks were filled in with the appropriate numbers of raising 3 million dollars with 7.5% commission or \$225,000 to be paid to Mr. Walker upon fulfillment of said goal and receipt of funds.
 - Motion requested to authorize the Commission Chair (Kathy Cole) to act as a signatory on this contract on behalf of the entire Commission. Motion made by Lin Emmert to authorize Chairperson Kathy Cole to sign the contract on behalf of the Commission, seconded by Jim Niewiek, MOTION CARRIED.
 - This resolution was adopted by a unanimous vote of the Commission at its regularly scheduled meeting of July 8, 2010.
 - John S. indicated the agreed contract changes would be incorporated into the contract and sent out today to Kathy Cole for approval and signature.
 - Bruce gave a brief account of his plan on how he would solicit corporate donor(s) to obtain large donations. His plan includes the first step of submitting a reasonable proposal and anticipating possible counter proposals, use of specific target dates, press releases and media alerts via radio. He also has use of the video created for the MLEOM and Kerri showed Bruce the

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- memorial mock up model we have on hand and various poster boards (showing the completed memorial) that he can use as needed.
- Bruce will be part of each MLEOM meeting and provide updates and status reports. Commission members will be included in the solicitation process only if asked to do so via websites, invites, etc.
 - Motion requested to pay Bruce Edward Walker his retainer of \$7,500.00. Motion was made by Lin Emmert and seconded by Jim Niewiek, MOTION CARRIED.
 - Dane explained to Bruce that he would be required to register on the State of Michigan's website as a vendor, if he had not already done so. Bruce indicated that he had not registered yet, and John Szczubelek told Bruce he would be happy to assist him with this registration process.
 - Dane asked Mr. Walker to please supply him with an invoice in the amount of \$7,500.00 so he could pay him after he is registered with the state.
5. Miscellaneous Actions Items
- Lin Emmert agreed to update the project budget expense numbers and remove Tom Furtaw's name from the original proposal for the monument that was created in 2008. Once this data has been updated, Lin will forward copies to the Commission members and send a copy to Bruce Edward Walker as well.
 - Lin will review the eligibility criteria created in 2007 by the Commission to clarify who qualifies to have their names on the monument. Does the officer have to be licensed in Michigan?
 - Diane Philpot will obtain the money and the 61 remaining coins from Terry Laurencelle in Sterling Heights prior to the next meeting in September. The minutes from January 2010, indicated that Diane would make a trip to Sterling Heights to pick up the remaining coins.
 - Check out the site to see the new sign if you haven't already driven by.
 - A very special thank you to Jim Niewiek for his generous contribution of this new sign!!

Meeting adjourned at 2:10 p.m.

**Next Meeting: Thursday, September 9th @ 1:00 p.m. in the
Stevens T. Mason Building – OPS Conference Room
There will be no meeting in August**