
**MICHIGAN LAW ENFORCEMENT OFFICERS
MEMORIAL MONUMENT FUND COMMISSION**

Meeting Minutes of August 9, 2012

Meeting No. 58

CALL TO ORDER: The meeting of the Michigan Law Enforcement Officers Memorial Monument Fund Commission was opened by Chair, Kathy Cole at 1:07p.m. in the OPS Conference Room of the Mason Building

Members Present: Kerri Droste, Diane Philpot, John Szczubelek, Rick Darling, Dane Hengesbach, Felicia Arnold, Laura Zain, Lisa Smith, Kathy Cole, Lin Emmert (phone)

1. Donovan and Smith – Lisa Smith

Created presentation template and passed around an example of the layout. Discussed having a preprinted letter on letterhead. Chair, Kathy Cole requested a motion to have a letter drafted and put on the website in a PDF. Motion made by John Szczubelek and seconded by Lin Emmert. MOTION CARRIED.

Presentation will be about 5 minutes in length and will target both the individual and corporate donors. For the corporate video it was suggested that a segment be included that would acknowledge company donations.

Lisa Smith discussed new ways of collecting donations. The commission will look into more possibilities such as Square.

2. Review of Meeting Minutes: May 10, 2012

Chair, Kathy Cole requested a motion to approve the meeting minutes of the May 10, 2012 meeting. Motion made by Kathy Cole to approve minutes and seconded by John Szczubelek. MOTION CARRIED.

3. Financial Update (Dane)

Dane distributed the financial report. No major donations or expenses paid over the past few months. A suggestion was made that in the future, the Commission look to sponsors for coins, mugs, etc.

4. Summer Fundraising and Conferences

Kathy could not attend the Chief's Conference.

Motorcycle Fundraiser is on August 11, 2012.

5. Lists Generated

John wants to look into finding point persons within sections of Government to collect money for the memorial.

Laura suggested sending out a letter asking when the Commission can count on donation.

6. Follow Up:

Kerri will follow up with Appointment Division regarding current and vacant seats.

Kerri will schedule a meeting with John Szczubelek and Design and Construction Division Director, Robert Hall to discuss potential for sponsor acknowledgment displays on the MLEOM site.

Kathy has yet to hear back from David Milling Architects on updated costs.

Kathy Cole has not heard back from Dow Chemical regarding their support.

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Laura Zain found websites that list Grant Opportunities. Suggested that letters be sent to all Police Departments in Michigan to make them aware of MLEOM

Press release after Labor Day. Need to get in contact with major media outlets in Flint, Detroit, Grand Rapids, etc.

Explore social media outlets (i.e. Facebook and twitter). Felecia will work with Kathy and Lin to 'freshen up' current page.

There being no further items for the Commission approval, Chair, Kathy Cole suggested a motion to adjourn meeting at 2:41p.m., motion made by Richard Darling and seconded by Lin Emmert. MOTION CARRIED.