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**MICHIGAN LAW ENFORCEMENT OFFICERS  
MEMORIAL MONUMENT FUND COMMISSION**

Meeting Minutes of November 14, 2013

Meeting No. 66

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CALL TO ORDER: The meeting of the Michigan Law Enforcement Officers Memorial Monument Fund Commission was opened by Kathy Cole at 1:15 p.m. in the OPS Conference Room of the Mason Building.

Members Present: Kathy Cole, Lin Emmert, John Szczubelek, Andrew Jackson, Howard Ryan, Dane Hengesbach, Kerri Droste

1. Review of Meeting Minutes: August 8, 2013  
Kathy Cole requested a motion to approve the meeting minutes of the August 8, 2013 meeting. Motion made by John Szczubelek to approve minutes and seconded by Lin Emmert. MOTION CARRIED.
2. Financial Update (Dane)  
No major expenses or donations to report.
3. MLEOM Website  
Dane discussed the suggestion from DTMB Financial Services to modify the website to include a phone number to use if people wished to make donations using a credit card. Another option to consider would be PayPal. Dane will contact Jim Orlando regarding site options.
4. Mugs, Coins and Letterhead  
Stock on mugs, coins and letterhead is low. Kathy will place an order for mugs. Dane will contact the e-Store and have the coins removed from the site. Kerri will have mock, updated letterhead drafted by DTMB Print and Graphics for Commission approval.
5. Professional Fundraising (John)  
John continued his research regarding professional fundraising. Approval to proceed without posting for bids was given to the Commission from DTMB Procurement.

John provided the Commission with a draft agreement between GCSI Southeast, L.L.C. and The Michigan Law Enforcement Officers Memorial Monument Fund Commission for the period of December 1, 2013 through February 28, 2014. The

Motion made by Lin Emmert to approve agreements based upon amendments discussed and seconded by Chaplain Andrew Jackson. MOTION CARRIED.

John will submit the amended agreement to Chairperson Kathy Cole for signature. Additionally, John will provide GCSI Southeast contact information for Chairperson Kathy Cole.

6. Motion suggested for adjournment by Kathy Cole. Motion made by Lin Emmert and seconded by Andrew Jackson. MOTION CARRIED and meeting adjourned at 2:15 p.m.
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