

**MICHIGAN LAW ENFORCEMENT OFFICERS
MEMORIAL MONUMENT FUND COMMISSION**

Meeting Minutes of December 8, 2016

Meeting No. 92

CALL TO ORDER: The meeting of the Michigan Law Enforcement Officers Memorial Monument Commission was opened by Kathy Brown at 1:35 p.m. in the Michigan Library and Historical Center, Lake Superior Conference Room.

Members Present: Kathy Brown, Mary Johnson, Lin Emmert (phone), Ken Rochell, Diane Philpot (phone), John Szczubelek, Howard Ryan and Kerri Droste

Guests: Joel Gordon, DTMB; Pat Driscoll, 8 Point (phone)

1. Review of Meeting Minutes:
Kathy Cole requested a motion to approve the meeting minutes of the November 10, 2016 meeting. Motion made by John Szczubelek to approve the minutes seconded by Lin Emmert. MOTION CARRIED.
2. Financial Update:
Financial statement, including November donations, was reviewed by the Commission.
3. 8 Point Promotions Update:
Pat provided input regarding upcoming media/press event via phone.
4. Media/Press Event:
January 31, 2017, Michigan Library and Historical Center, Forum Auditorium. Still waiting on confirmation of specific time. Kerri will check to see if the Lake Superior room is available at this time as well. Would like refreshments.

Donor will develop the structure. They are fully prepared to assemble and run the event.

Invitations will go out 2-3 weeks ahead of the event. Media likely invited one week prior. Commission suggested sending out a 'save the date' regarding the event announcing the contribution.

Invitation List to Include: Union, groups represented by this Commission, John has lists of Chiefs/Law Enforcement Agency Heads and for them to extend invitation, Survivors, Auxiliary, Honor Guards, Donor to invite Legislatures, Approps Chairs (Commission could invite some as well). The Commission will cross check their list with Donor list. Also look at the donation list. Kerri will send the list to the Commission for review.
5. Memorial Monument Repairs:
Arrangements being made to have the monument repaired (warranty work). Option available to store at the MLHC if needed. Joel will reach out to Donor to coordinate when they want the monument on sight at their location for display.

Motion for adjournment made by John Szczubelek and seconded by Kathy Brown. MOTION CARRIED and meeting adjourned at 2:55 p.m.